

Scoring matrix for Brentwood Community Fund 2022

Each Brentwood Community Fund application will be scored against the following key criteria:

Criteria/score	0% of weighting	Up to 33% of weighting	Up to 66% of weighting	Up to 100% of weighting	Total weighting
1 The application demonstrates how the project meets the criteria and supports the priorities and expected outcomes (see table in guidance notes).	The application shows no evidence of how the project meets the criteria, supports the priorities and will deliver the expected outcome(s) .	The application shows there are tenuous links between the project, the priorities and the expected outcome(s)	The application demonstrates some good links between the project, the priorities and the expected outcome(s), and details how some of the project activities will achieve them	The application clearly demonstrates the links between the project and the expected outcome(s), and details how all of the project activities contribute to them.	30%
2 The application demonstrates the need for the project and how the community has been involved in its development. For example, the community should be engaged in identifying schemes to be put forward.	The application shows no evidence that the community has been involved in the development of the project and no evidence of need.	The application shows a small amount of evidence that the community has been involved in the development of the project and some level of need.	The application shows reasonable evidence that the community has been involved in the development of the project and shows good level of need.	The application clearly demonstrates how the community have been involved in the development of the project and clearly demonstrates the need with accompanying evidence.	20%
3 The application demonstrates the promotion of volunteering and community participation in its delivery.	The application shows no evidence of how the project will promote volunteering and community participation.	The application shows a small amount of evidence of how the project will promote volunteering and community participation.	The application shows reasonable evidence of how some aspects of the project will promote volunteering and community participation.	The application clearly demonstrates how volunteering and community participation is integral to the project.	20%
4 The application demonstrates that the applicant has sought additional external funding or in kind value for the project, such as the use of volunteer time or donated materials/equipment.	The application shows no evidence that the applicant has sought additional external funding or in kind value for the project.	The application shows a small amount of evidence that the applicant has sought additional external funding or in kind value for the project.	The application shows reasonable evidence that the applicant has sought additional external funding or in kind value for the project.	The application clearly evidences how the applicant has sought additional external funding or in kind value for the project.	10%
5 a) The application demonstrates how the project will be sustainable once the grant contribution has ceased. b)The application shows how they are taking steps to reduce their carbon footprint in the planning and delivery of the project.	a) The application shows no evidence of how the project will be sustainable once the grant contribution has ceased.	a) The application shows a small amount of evidence of how the project will be sustainable once the grant contribution has ceased.	a) The application demonstrates reasonable evidence of the sustainability of the project once the grant contribution has ceased.	a) The application demonstrates clear and robust evidence of the sustainability of the project once the Council's contribution has ceased.	5%
	b) The application shows no evidence that the applicant has thought about how they will reduce their carbon footprint in the planning delivery of the project.	b) The application shows a small amount of evidence that the applicant has thought about how they will reduce their carbon footprint in the planning and delivery of the project.	b) The application shows a reasonable amount of evidence that the applicant has thought about how they will reduce their carbon footprint in the planning and delivery of the project.	b) The application clearly shows good, detailed evidence that the applicant has thought about how they will reduce their carbon footprint in the planning and delivery of the project.	5%
6 The application shows how the safeguarding of vulnerable people has been implemented into project planning and delivery and a suitable safeguarding policy or statement has been submitted.	The application shows no evidence that the applicant has thought about safeguarding and has not included a statement or policy.	The application shows a small amount of evidence that the applicant has thought about safeguarding and has included a statement or policy.	The application shows reasonable evidence that the applicant has thought about safeguarding and has included a safeguarding policy or statement.	The application clearly shows, with detail, how safeguarding will be considered in the planning and delivery of the project and has submitted a statement or policy.	10%
TOTAL					100%